

**Minutes of Board of Director's Meeting
Saturday, January 14, 2017**

Call to Order – The Board of Directors met on January 14, 2017 for its regular meeting. Present were directors Stan Eggink, Aimee Cox, Ava Thiesen and Ken Wood. Board President Stan Eggink called the meeting to order at 10:02am. There was a quorum of the Board members.

Agenda – The following additions were made to the agenda:

1. Add 9-10-16 to the minutes for approval
2. Add to unfinished business: b. Discussion of website
3. Add to New Business: a. New Owner Release Forms
b. Memorandum of Understanding
c. Equipment Quotes

Motion – made and seconded (Wood/Thiesen) to approve agenda as amended. No Objections. Motion carried.

Minutes to Approve

- a. 9/10/2016 – Spelling correction made. Motion/second to approve (Thiesen/Wood). No objections. Motion carried.
- b. 11/12/16 – Approved as presented. Motion/second (Wood/Cox). No objections. Motion carried.

Reports

Presidents Report – President Stan Eggink informed members that the grants for non-PG&E hazard tree removal and cleanup are ready to be funded. There are bids to be presented, equipment donation from resident to be approved and new/revised release forms for property owners to be drafted.

Treasurer's Report – Ken Wood handed out financial statements for review and explained the balances in the reserve and road funds. Motion/second (Thiesen/Cox) to approve the report. No objections. Motion carried.

Water Company Report – Brian Curtis and Ken Wood reported on the operations and status of the Cascadel Mutual Water Company. Daily usage is 6000 – 8000gallons with no overages and the battery of required testing is completed for the year. The process for obtaining a State Revolving Fund (SRF) loan to drill a test well is ongoing. Brian noted that the property purchased for the well site held up well (no erosion problems) through all the winter rains. All SRF information has been submitted and the Water Company is now awaiting clearance for the funding from the state. Also the USDA recently inspected the water system and operations, as is required for our current loan, and the facility was approved.

Correspondence – None reported

Advisory Committee Reports

- a. Policy and procedures – No Report
- b. Neighborhood Watch – No Report

Unfinished Business

- a. Discussion on status of CSA-21 – Ken Wood reported on the status of ownership of the CSA property. The new attorney has reviewed documents concerning control/ownership of the property and may be addressing a letter to the county with his views. Stan reported that research on the four CSA Outlots, showed the county valued them on 1/17/17 at \$140,000. The attorney may also send the county a letter concerning the matter.

New Business

- a. New Release Forms – The funding of the new grants for working on hazard tree clean-up may require revision of the release forms signed by residents for working on their private property. The two non-profits partnering with the CWPOA (Yosemite/Sequoia Resource Foundation and the Foundation for Resource Conservation) may require a different form.
- b. Memorandum of Understanding – The CWPOA received a most welcomed donation from Cascadel Resident Ken Trapp of a road compactor/vibrator and a gas powered concrete saw. In response, a draft form of Conditions of Purchase was issued. Discussion ensued on correct wording in the contract, especially as relating to liability. Aimee Cox will draft a letter to send to Ken expressing the Board’s appreciation for his donation. She will make minor adjustments to the Memorandum, for the Board’s review, to address some of the concerns for liability and use of items.
- c. Equipment Quotes – Under the terms of the grants for hazard tree clearance, the CWPOA may purchase some needed equipment for use during the project and for maintenance after the work is completed. Stan Eggink and Ken Wood have obtained written quotes from various manufacturers for such equipment. No negotiations for purchase have been conducted as yet.

After this item was discussed, a question was asked about contacting an agency before making repairs to the weir crossing Whiskey Creek. The answer was that Fish and Wildlife was consulted and the repair work was approved provided the work complies with specs for material to be used.

Adjournment to Closed Session – The Board adjourned at 11:15 am to closed session to address legal issues concerning past due accounts and attorney comments.

Closed Session – Convened at 11:30am.

Reconvene from Closed Session

Closed Session Report

Adjournment of Meeting

Submitted by Cynthia Curtis
Assistant Secretary