

**Cascadel Woods Property Owners Association
Regular Board Meeting**

Saturday, March 9, 2019
10:00 AM, CDC (Old Mill) Conference Room

MINUTES

Call to Order, Confirm Quorum of Directors – Meeting called to order at 12:05PM – Quorum of Directors present

Approve Agenda – Closed Session added to the Agenda – Motion to approve as amended by Susie Odry – Second by Ava Thiesen - Unanimous

Approve Minutes: 08-11-18 and 09-22-18 – Motion to approve Both sets of Minutes as written by Ken Trapp – second By Ken Wood – Unanimous

President Report – We have been active in researching the 501c3 and web site. More on this later.

Before the first big snowfall, we learned of a event to be held in the clubhouse. The County was notified of the expected snowfall and how “as a rule” the CWPOA would not allow use of the building when snow was on the roof. The event was eventually canceled for safety reasons. As it turned out, the heavy snow caused the back yard awning to fall to the ground. The building will need to be inspected for safety by the County engineers before access will once again be allowed.

There was open discussion on the many possibilities of actions that could be taken concerning the clubhouse.

Treasurer Report - Classifications for Road accounts have been eliminated from the CWPOA books and transferred to the CMWC books. There is a need to create sub-accounts for specific donations. Monies have been spent for road maintenance the week prior to the transfer of the road maintenance responsibility to the CMWC. Any materials used and other expenses after the transfer shall be pro-rated and the cost will be charged to the CMWC.

Motion – to pro-rate all road related expenses paid by the CWPOA since the transfer of responsibilities to the CMWC and bill them appropriately. Motion made by Ken Trapp – second by Susie Odry – Ken Wood abstained Ava Thiesen and Stan Eggink approved.

The CWPOA books show Fixed Assets for Roads as well as Accounts Receivable. These accounts need to be transferred to the CMWC. This action will be done by the company CPA for full transparency for both the CWPOA and the CMWC books.

The assets owned by the CWPOA are the Skid Steer and office equipment.

The CWPOA is still paying the liability insurance on the CSA property and land.

Motion - to accept the Treasurer Report as presented by Ken Trapp – second by Ava Thiesen – unanimous

OPEN DISCUSSION

WEB SITE – The CWPOA has hired a company to finish the website. It should be up in 3-4 weeks. The site will be Basic on the start up. We are hopeful the residents will forward their desires for the site to the CWPOA Board. As the requests come in for more, the site can be made to fit these requests as approved by the Board of Directors.

Nonprofit Status 501c3 – We have researched this endeavor and have found a company to assist us to ensure little or no complications in the application process from the IRS.

It is the hope of this Board to obtain this tax exempt status to allow property owners donations to be a personal deduction. Until this happens, the Board is discussing some event fund raisers to cover the costs involved in the web site and community projects that could come up. Discussion were had over a new Baseball Diamond back drop and side benches. Other ideas were flowing. These will be presented and requests for community projects will be presented in the newsletter.

With these ideas flowing, it was suggested to find the correct type of tax exempt company we need to be to cover these issues as well as continuing the fuel clearances as long as it takes to get the dead wood out of Cascadel Woods.

The company we have found also does small company office work. The Board will take a meeting with the company owner to decide how well they would work for us and the CMWC. They are professional in Quick Books and electronic billing and payments are a possibility.

Since the company is a Mutual Benefit Corporation, any savings made due to outsourcing would be passed on to the members. One such example was to give a \$2 credit to those who would receive all billings and notices electronically and make their payments this way as well. All of which would reduce man hours and the cost of postage, envelopes, paper, ink, etc.

Newsletter - The Board was asked to comment on the newsletter. All Directors are pleased with the way it looks and the articles. No suggestions were made. There was discussion on the newsletter being sent electronically as stated previously.

Other – We have a new office person starting this coming week. Due to family issues Kitty had to resign. Ken Wood will train Joyce Barnes in the duties of the office for both the CWPOA and the CMWC.

Action Items – Ken Wood to speak to CPA to get the Road related fixed assets of the CWPOA books and onto the CMWC books.

***Closed Session** - Since no guests were present this session was not necessary.

Adjourn – Motion to adjourn the meeting by Ken Wood – Second Ken Trapp – unanimous
Meeting adjourned at 1:30PM

Minutes by Carol Eggink