

**DRAFT MINUTES**  
of the  
**Regular Board of Directors Meeting**  
**Saturday, September 14, 2019**  
**10:00 AM, CDC (Old Mill Site) Conference Room**

**Meeting delayed due to Surprise Birthday Party for Carol Eggink**

Many residents turned out to help Carol celebrate her special day. We wanted to thank her for all she does for the community of Cascadel Woods. Carol is the Chair person for our Firewise Brigade and organizes community work days to keep the easements clear, as well as doing a lot of roadside weedeating (just because she likes doing the job) and chipping days to help us get rid of debris in the yard. She is also the editor of our newsletter. She is the Chairperson of the Neighborhood Watch program. Carol is our webmaster for the Cascadel website. Last but not least, she takes the minutes for the CMWC and the CWPOA Board meetings.

**Call to Order** – 10:30 AM Present is Stan Eggink, Ken Wood, Ken Trapp, Susie Odry and Ava Thiesen.

**Quorum of the Board is verified.**

**Approve Minutes of August 10, 2019** – While the Board read the minutes, Stan Eggink reported the Water Company has a new e-mail address and handed out a small flyer with the address. The new address is:  
[info@cascadelmutual.com](mailto:info@cascadelmutual.com)

**Motion to approve the August 10, 2019 minutes by Ava Thiesen** – Second by Susie Odry. No opposition. Motion carried.

**REPORTS**

**A. President’s Report:** Stan Eggink waived reading a report. He will be reporting throughout the meeting.

**B. Treasurer’s Report:** The Treasurer’s Report was handed out to members present. Ken Wood reminds everyone present that the CWPOA relies solely on donations to maintain the corporation. As of August 31, 2019, there is \$11, 903.89 in the checking account. We have 28 members to date. This year’s donation drive has brought in \$2,560.00 after just 10 days of the donation drive.

**UNFINISHED BUSINESS**

**A. CSA-21 Status Discussion** - We have had no correspondence from the County regarding the outcome of the survey that was sent to all CSA-21 members. We have hired a new Attorney and presented the CSA-21 issues to them. They will contact the County for a meeting to discuss.

**B. Additions to Website** – Carol Eggink reported there is a ticker running across the top of the front page on the site. This is where New & Important information will be highlighted for you. Simply click on any of the notices to be taken to a page with the information. Also we have added a photo gallery. Carol is in the process of putting photos on the site. It should be active within a couple more weeks.

**C. Holiday Christmas Party, Date & Location** – Carol Eggink informs everyone the best location found for our Holiday Party is Grace Community Church in North Fork. The cost for the use of the conference room is \$100. We will have use of the room for the entire day so decorations can be put up by our decoration crew, Toby Delaney and Lisa Wood.

Carol is submitting a request for approval to pay the fee. **Note:** There is no alcohol allowed on the premises.

**Motion:** Ken Trapp motioned to hold the party at Grace Community Church on December 13, 2019 at 4:00 PM to ?? for a fee of \$100. Motion seconded by Ken Wood. No opposition. Motion carried.

**D. Grant Searches** – Carol reports there is nothing out there right now. We had been approved by PG&E for a small \$20,000 grant this summer, but it was taken away due to the corporation going through bankruptcy. They are not funding any grants at this time. Carol looks at the Grant sites each month for possibilities for the community. Carol will apply in January or February for the State Farm \$500.00 Firewise Day grant which is funded for early May each year. The CAL Fire Firewise Grants will open up again next year and we will look into that. Stan Eggink stated we just need one really good grant to do a final hazardous fuel clean up of Cascadel Woods.

Ken Trapp asked about the search for Liability Insurance. What is the status? Stan Eggink has a list of new carriers for CWPOA D&O Insurance. We are contacting them for their pricing. The current policy is due in November for renewal. It is also our hope to be able to eliminate the workman's compensation insurance policy since there are no employees other than contracted employees.

## **NEW BUSINESS**

**A. Membership Drive/Donation Status** – This was discussed previously under the Treasurer's Report.

**B. Director Nomination Status** – There are three seats open for Director Position this term. The Directors now holding these seats have been nominated. No other nominations have been received by the office via mail, email or fax. This Board declares as per Corporation Code 7522 D - ( *d* ) *If after the close of nominations the number of people nominated for the board is not more than the number of directors to be elected, the corporation may without further action declare that those nominated and qualified to be elected have been elected* ) that the Directors whose seats were up for election are elected. Ken Wood, Ken Trapp and Ava Thiesen have been elected for the next two-year term.

**C. Open Items** – Carol Eggink, Chair of Neighborhood Watch, asks the Board to consider the purchase of two weatherproof and lockable bulletin boards to be placed in the community on both sides of the bridge.

Carol also asks the Board to consider creating a Welcome Packet for new residents in the community. After discussion of the two items presented by Carol, Ken Trapp made a motion.

**Motion** – Ken Trapp motions that the Board will explore the possibility to purchase two lockable and weatherproof bulletin boards for the community as well as an information packet for new residents. Ava Thiesen seconded the motion. No opposition. Motion carried. Carol will send examples of bulletin boards and info packets to the Board for their review via e-mail.

Discussion took place on the continued research of the CWPOA becoming a non-profit 501c3. This does not look to be feasible for the organization. The Firewise Brigade may be the option to pursue becoming a non-profit 501c3 for the community. This avenue will be researched further.

**Adjourn Regular Meeting – MOTION** - Ken Wood moves to adjourn the meeting. Motion seconded by Ken Trapp. No opposition. Motion carried. Meeting adjourned at 11:20 AM.

**Minutes by CE and Proofed by ST**