

DRAFT MINUTES
FOR THE
Regular Board of Directors Meeting
Saturday, March 14, 2020
10:00 AM CDC (Old Mill Site) Conference Room

Call to Order at 10:01AM

Verify Quorum of the Board – Quorum verified – President Stan Eggink, Vice President Susie Odry, Treasurer Ken Wood, Secretary Ken Trapp and Director Ava Thiesen present.

Approve Minutes, September 14, 2019 – Minutes read and **MOTION** to approve as written by Ken Trapp, Second by Ava Thiesen. No Objections. Motion carried.

Reports:

President – Stan Eggink

We are experiencing office phone malfunction. As soon as the issue came to light, Ponderosa was called in to assess the situation. This will take a few more days before it is all in working order. Ponderosa put our phone line on *call forwarding* to the offices of Busy Bee Accountants whom we hired to maintain the books for the Cascadel Mutual Water Co and the Cascadel Woods Property Owners Association. Since Busy Bee has 2-4 persons answering their phones 8 hours a day, it was decided to leave the phones in the call forwarding condition permanently.

The office computer is outdated and does not provide the necessary speed for the needs we now have. We replaced the old computer with a new one. This purchase along with an upgraded modem from Ponderosa Telephone and a few other items will enable quicker action in regard to the use of credit card payments and the sending out of invoices using Quick Books.

There was much discussion on using the pay by credit card function over paying through your bank and how one saves us money (credit cards) whereas the other (pay by your bank) does not and how to urge the use of credit card payments for the majority of the property owners, even though there is a small service charge to use this service. The service charge would most likely be far less than the many trips to the post office to collect payments and the paper, envelope, ink, and stamps to mail invoices.

The credit card option for payments can be used for the CWPOA for membership and other donations.

The President shared his desire to find a way to have electronic voting for Directors or any other issue requiring a property owner's vote that arises in the community. The cost of printing and mailing of the nomination form and then mailing the ballots a few weeks later is very costly. We will pursue research on this option.

Treasurer- Ken Wood

The reports submitted to the Board for this meeting need to be reviewed by the bookkeepers. President Stan Eggink will see the bookkeepers after this meeting. New reports will be sent to this Board for its review and approval. Once approved, the reports will be added to the website.

Unfinished Business

CSA-21 Status Discussion – No information has been received from LAFCO or the Madera County Board of Supervisors.

Additions to Website/Credit Card Payments – Carol is to add an item on the ticker/banner on the front page of the website on the option of using your credit card to make payments/donations of any kind to the CMWC or the CWPOA

Grant Status – There is no update on the large CAL Fire Grant for which we have applied.

The CMWC Firewise Brigade was approved for \$500 funding of the NFPA State Farm Firewise Preparedness Day Grant. This grant will be fulfilled on May 2nd and the entire community is invited to participate in the fun. Flyers will be sent out with the CMWC billing.

New Business

Membership Drive/Donations Status – A few options were presented by members and the Board.

One was to include a regular envelope, with the benefits of making a donation for membership written on the back, in the mailing/emailing of invoices. The property owner would simply put their donation in the envelope or go to the website to make an electronic donation. Carol is to look into making this option available on the website ASAP.

Another option was to redo last year's letter requesting a donation and include this letter in a mailing/email to the property owners.

Open Items – More discussion regarding the CSA and the possible Park District and what we, as property owners, might do in regard to the park district or other ways of procuring ownership or at least total management of the 47 acres of open space and the clubhouse.

List Action Items – There are three

1. Stan to meet with bookkeepers to get a new financial report.
2. Carol to add a ticker on the website informing all about the pay by credit card option now available
3. Carol to see about getting a link on the website to make donations to the CWPOA and CMWC

Adjourn Regular Meeting – Motion by Ken Wood to adjourn the meeting – second by Ken Trapp. Regular meeting of the CWPOA Board of Directors adjourned at 11:28 AM. No Objections. Motion carried.

Minutes by CE.