

**Cascadel Mutual Water Company
P.O. Box 321, North Fork, CA 93643**

**BOARD MEETING
October 14, 2016 – Cascadel Clubhouse – 4:00pm**

AGENDA

Call to Order

Approval of Agenda

Approval of Minutes - 8/12/16

Reports

1. President's Report
2. Treasurer's Report
3. Operator's Report

Communications

1. Response to "Forgiveness" Request

Unfinished Business

1. Well #3 – Air Gap Problem
2. USDA - Storage Tanks
3. SRF – Test Well
4. Old Generator

New Business

1. Non-Responding Delinquent Accounts
- 2.

Adjournment of Regular Meeting

Closed Session (if needed)

Adjournment

Cascadel Mutual Water Company

P.O. Box 321, 57839-F Road 225

North Fork, CA 93643

Tel: 877-2635 Fax: 877-4024

E-Mail: cascadelwoods@netptc.net

Board of Directors Meeting

Friday, October 14, 2016

The Cascadel Mutual Water Company Board of Directors met on Friday, October 14, 2016 for its regular meeting. Present were directors Stan Eggink, Ed Rose and Wayne Shortes. Graham Guizar and Ken Trapp were absent. There was a quorum present. Others attending were Jenny Castles, Brian Curtis, Cynthia Curtis and Ken Wood.

Agenda

The meeting was called to order at 4:05pm by president Stan Eggink. The date on the agenda was corrected to October 14th. **Motion** made/seconded to approve as amended (Shortes/Rose). No objections. Motion carried.

Minutes

Minutes from 8/12/16 were approved as written. **Motion** made/seconded by Shortes and Rose. No objections. Motion carried.

Reports

President's Report – No report. Comments held until Closed Session.

Treasurer's Report – Balance Sheet & P & L Report handed out. Reports approved with no objections. (**M/S** by Shortes/Rose).

Operator's Report – Ken Wood

1. Well production for September at 616,000 gallons, usage at 555,000 gallons. Means there is less than a 10% loss – leaks or other use.
2. Spring production is at 33gpm. It was turned off on October 8th, and are now on well use only.
3. Ken has a second bid (\$11,000) for pressure sustaining valve at #3 well. First bid was for \$8000. Both contractors are fully licensed. Discussion followed on the pros and cons of each bid. **Motion** made/seconded (Shortes/Rose) to go ahead with the air gap project at a "not to exceed" budget of \$11,000, and Ken to verify qualifications of contractors, work guarantees, and county acceptability. Motion carried unanimously. Ken will inform board of his decision and commencement dates.
4. The flushing program is still planned, but appears to be more complicated than expected.

Communications – Written response with board's decision was sent to the member who requested reduction of fines for overage. A "thank you" was received.

Unfinished Business:

Well #3 – Air Gap Problem – Covered under Ken's Operator Report.

USDA / Storage Tanks – No action to report.

SRF – Brian reported on the progress to date for the application submitted to SRF on October 1st and should receive an assigned “project supervisor” soon. Discussion followed on surveying the corners for the test well site, using the firm of Jones & Snyder (have previously used their services) to perform the survey needs, and hiring someone to do the clearance work on the lot. Hazard trees also need to be felled at reservoir #1 and Brian will be looking to hire someone insured to do this as well.

Old Generator/New Generator – Stan is still dismantling the old generator for scrap value, and Ken is still in the process of purchasing a replacement one.

New Business

Delinquent Accounts – The board discussed action to take on two outstanding delinquent accounts. **Motion** made/seconded (Shortes/Rose) to send a letter, with a 30-day notice, informing them that they are subject to the loss of their water membership and the removal of their meters unless the accounts are paid.

CWPOA Election Vote – As the owner of a lot in Cascadel and a paying member of the CWPOA, the CMWC is eligible to vote in the upcoming CWPOA election. Stan Eggink is the only candidate running for a position on that board. The board agreed to vote its ballot for the single candidate. There were no objections.

Adjournment of Regular Meeting

There being no further business to conduct, the meeting adjourned at 5:05pm on **motion** by Shortes, seconded by Rose, and carried with no objections. Directors then adjourned to Closed Session.

Closed Session

Session opened at 5:06pm to discuss status of CMWC property. No actions taken.

Closed Session Adjournment

Closed session adjourned at 5:45pm on motion by Rose, seconded by Shortes.

Submitted by:

Cynthia Curtis, Assistant Secretary