

**Cascadel Mutual Water Company  
P.O. Box 321, North Fork, CA 93643**

**BOARD MEETING  
June 10, 2016 – Cascadel Clubhouse – 4:00pm**

**AGENDA**

Call to Order

Approval of Agenda

Approval of Minutes - 4/8/16

Reports

1. Treasurer's Report
2. President's Report
3. Operator's Report

Communication

1. Sent / Received - Member Payment Agreement
2. Sent - Statement Clarifications
3. Sent - Notice of Annual Meeting / Nominations
4. Sent - Election Notice & Ballots

Unfinished Business

1. Well #3 – Air Gap Problem
2. USDA - Storage Tanks
3. SRF – Test Well
4. Update on Water Lot Purchase

New Business

1. Review CA Water Restriction Regulations for 2016/17
2. Update CMWC Policy for Water Usage (if needed)

Adjournment of Regular Meeting

Closed Session (if needed)

Adjournment

# Cascadel Mutual Water Company

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## Board of Directors Meeting

Friday, June 10, 2016

The Cascadel Mutual Water Company Board of Directors met on Friday, June 10, 2016 for its regular meeting. Present were directors Stan Eggink, Graham Guizar, Wayne Shortes and Ken Trapp. Director Ed Rose was unable to attend. There was a quorum. Others attending were Jenny Castles, Brian Curtis, Cynthia Curtis and Ken Wood.

### Agenda

The meeting was called to order at 4:10pm by president Stan Eggink. The agenda was reviewed and two items added to "New Business" (new conservation resolution and credit card). Motion M/S to approve as amended (Shortes/Trapp). No objections. Carried.

### Minutes

Minutes from 4/8/16 were approved as written on motion/second from Shortes and Guizar. No objections. Carried.

### Reports

Treasurer's Report - P & L Report and balance sheet for the fiscal year were handed out. It was noted that the net income is low because there are expenditures for the test well that are to be reimbursed from the SRF grant. Report approved – M/S (Trapp/Shortes)

President's Report - President Eggink made note of a few items. First was that the purchase of a property on which to drill a test well has been finalized. Second was that a new conservation policy resolution must be drawn up to comply with the revised state mandates. He made note that the community as a whole has done very well in meeting the current conservation requirements. He reminded the directors that the Annual Meeting will be in two weeks (10:00am on June 25th) followed by a regular meeting for the election of officers.

Operator's Report - Brian Curtis reported that the water operator duties will be split between himself and Ken Wood. Ken will handle the day-to-day system operation, and Brian will be able to concentrate on the SRF and USDA grant projects. Ken then made the report for the system

1. Well production is dropping slightly and expect to put the spring on line by the end of June.
2. Ken has taken the T-1 (treatment operator) exam and will receive his certificate shortly.
3. He attended a symposium on new EPA regulation changes to the coliform rule. Most changes will not affect CMWC as CA regulations are strict. The net result will likely be more paper work. Ken also attended a class on developing a flushing program for water systems.
4. Automatic controls are still not fully operational thus will continue with manual operation until a different system can be put in when the tank and well projects are completed.
5. Are still actively seeking a contractor for the air gap problem at Well #3.
6. Usage is at about 30,000 to 35,000 gallons per day.
7. Several operational items are being addressed including hazard tree removal, a hydrant leak and air in the lines from #2 well.

## **Communications:**

Member Payment Agreement – An agreement was made with a member to set up a payment schedule to clear their account.

Statements – Several members were sent statements to clarify their payment record.

Annual Meeting and Elections – Notices for the annual meeting, nominations for the board and ballots were sent to all members.

## **Unfinished Business:**

Well #3 – Air Gap Problem – Ken has contacted three contractors. One seems interested, one did not respond, and one (Wellco) may be interested. He hopes to have more info in a couple weeks. Stan advised that a written record of the attempts to fix the problem be prepared in case it is needed to show the county the efforts made by the CMWC.

USDA / Storage Tanks – The project is still on-going. Brian expects to have more time to work with the USDA to get the application information into the on-line format.

SRF – CMWC now owns property on which to drill a test well, however, due to the delay caused by obtaining ownership, the CMWC must re-apply to SRF. The funding will now be 100% grant. Brian is now working with a representative from CRWA who specializes in assisting small water companies with the application process. He is in the process of supplying the necessary documentation for the application. The CMWC will still need to apply to the county for conditional use permits for the project and also have property corners surveyed and certified.

As part of the process the CMWC must submit a new resolution to supersede the previous one. The new resolution to act (Resolution No. 4) was presented to the board members who were polled for their vote to approve signing the resolution. All four directors present cast yes votes. One director was absent, but there was a quorum for the vote.

## **New Business:**

CA Water Restriction Regulations – Directors reviewed then discussed the revised state mandated conservation regulation which has loosened the restrictions it previously imposed on water districts and left it to the entities to decide what usage they can support. A new resolution was proposed that would reduce the overage fee, raise usage limits, impose a range of fines on overage usage, and encourage conservation. A copy of the new resolution is attached. It was approved by a poll of the directors where all directors present (a quorum) voted “yes”. One director was absent.

Update CMWC Water Usage Policy – Covered under above item.

Resolution – Covered under above discussion. New resolution is attached.

Credit Card – Directors discussed obtaining a company credit card through Yosemite Bank, including any restrictions on its use that might be needed. Motion made/seconded (Guizar/Trapp) to approve a resolution to obtain the credit card, allow any board member to authorize its use by any of the three employees, and to retain the card in the CMWC office when not in use. No objections. Carried.

## **Adjournment of Regular Meeting**

There being no further business to conduct, the meeting adjourned at 5:42pm on motion by Shortes, seconded by Guizar, and carried with no objections.

Cynthia Curtis, Assistant Secretary