

Cascadel Mutual Water Company  
P.O. Box 321, North Fork, CA 93643

**BOARD MEETING**  
**August 12, 2016 – Cascadel Clubhouse – 4:00pm**

**AGENDA**

Call to Order

Approval of Agenda

Approval of Minutes – 8/12/16

Reports

1. Treasurer's Report
2. President's Report
3. Operator's Report

Communication

1. Response to “Forgiveness” Request

Unfinished Business

1. Well #3 – Air Gap Problem
2. USDA - Storage Tanks
3. SRF – Test Well
4. Old Generator

New Business

1. Non-Responding Delinquent Accounts
2. CWPOA Elections Vote

Adjournment of Regular Meeting

Closed Session (if needed)

Adjournment

# Cascadel Mutual Water Company

P.O. Box 321, 57839-F Road 225

North Fork, CA 93643

Tel: 877-2635 Fax: 877-4024

E-Mail: cascadelwoods@netptc.net

## Board of Directors Meeting

Friday, August 12, 2016

The Cascadel Mutual Water Company Board of Directors met on Friday, August 12, 2016 for its regular meeting. Present were directors Stan Eggink, Graham Guizar, Ed Rose, Wayne Shortes and Ken Trapp. There was a quorum. Others attending were Brian Curtis, Cynthia Curtis and Ken Wood.

### Agenda

The meeting was called to order at 4:05pm by president Stan Eggink. One item was added to "New Business" (Portable Generator). Motion made/seconded to approve as amended (Shortes/Trapp). No objections. Motion carried.

### Minutes

Minutes from 6/10/16 were approved as corrected (date of past minutes corrected to 6/10/16) on motion/second from Shortes and Rose. No objections. Motion carried.

### Reports

Treasurer's Report - P & L Report and Balance Sheet for the fiscal year were handed out. Noted donations received for the Fire Brigade. Report approved on M/S (Shortes/Rose). Motion carried.

President's Report - President Eggink informed the board that the CMWC has received the grant deed to the property purchased for the test well. Wayne thanked all who worked on this matter. Stan explained the grants the CWPOA received for hazard tree removal, applications for additional grant funds, and the PG&E project to clear downed trees from private property (if get on list).

Operator's Report - Brian Curtis explained that he will report on the SRF and USDA grant projects under unfinished business. Ken then reported on the system as follows:

1. Well production has dropped slightly, and is still supplemented by the spring – about 30%.
2. Ken has received his T-1 Certificate and is now fully certified as an operator.
3. Ken described what will need to be done to implement a flushing program.
4. Automatic controls are still not fully operational - are continuing with partial manual operation.
5. We have a bid from a contractor (Glem Crown Pumps) for the air gap problem at Well #3. Estimate handed out. Ken is still seeking other bids. Discussion followed on the process to correct the problem.
6. Leak in left tank at #3 reservoir repaired. Only a very tiny leak remains – not a problem.
7. Are still trying to correct the "air" problem at #2 well. Wellco will be looking at it.
8. Both fire hydrant "lost" isolation valves have been located, cleaned, exercised and are in working order.
9. Ken noted the effects of the power outage on the system and chlorination during the recent evacuation due to the fire. Water quality remained within required limits. He will make note of this in his monthly reports to the county.

**Communications:**

Forgiveness Request - Received a letter from member who had overage charges asking the board to drop the "fine" assessed on the overage. Brian explained the cause and verified that the owner immediately came up to correct the problem, which he was unaware of until contacted. Owner paid the "overage" charge for the extra water use. After discussion, including noting that the penalty fee is to encourage conservation, and assuring that the owner planned to turn off the water at his street connection, the motion was made/seconded (Rose/Trapp) to waive the penalty fee. No objections. A poll of the directors resulted in a unanimous "aye" vote from all five directors. Motion carried.

**Unfinished Business:**

Well #3 – Air Gap Problem – Covered under Ken's Operator Report.

USDA / Storage Tanks – Subject will be included with Brian's report on this, SRF funding for a test well and the grant package he is working on.

SRF – The loan/grant package was submitted to Steve Carroll the CRWA rep who is assisting the CMWC with its application. He will be putting the information into the new format for submittal to the state. Brian will maintain frequent contact with Mr. Carroll. Forms for the reimbursement request to SRF for expenditures the CMWC has already made are being readied for submission. The CMWC application for the USDA funding of new tanks is in the same process.

Most of the logs on the test well site have been removed and are now ready to take the steps necessary to prep the site and apply for permits. Will need to have a survey to locate and mark the property corners. Cost could go up to \$1000, but may be reimbursable from the SRF if the test well is good. There was discussion on how and who to do the cleanup work on the lot. Brian will seek cost estimates for cleanup and survey work. Directors discussed the possibility that some grant monies for removing dead trees could be used for the CMWC properties. May be possible.

**New Business:**

Portable Generator – Board addressed how to dispose of the old non-working generator and whether to replace it. Following discussion, a motion was made/seconded (Shortes/Guizar) to scrap the old generator, salvage parts and donate any money received to the Fire Brigade. No objections made. Motion carried. A second motion was made/seconded (Shortes/Rose) to purchase a new generator – the two operators to get together to determine what is needed and purchase a replacement with a limit of \$1000. No objections made. Motion carried.

**Adjournment of Regular Meeting**

There being no further business to conduct, the meeting adjourned at 5:22pm on motion by Shortes, seconded by Rose, and carried with no objections.

Cynthia Curtis, Assistant Secretary