



P.O. Box 321  
North Fork, CA 93643

PH 559-877-2635  
FAX 559-877-4024

[www.cascadelinternet.com](http://www.cascadelinternet.com)  
[cascadelwoods@netptc.net](mailto:cascadelwoods@netptc.net)

## MINUTES

Cascadel Mutual Water Company, Board Meeting

CLOSED SESSION

Friday, February 9, 2018

Meeting called to order at 4:10PM. Directors in attendance: (CMWC) Stan Eggink, Ken Trapp, Steve Johansen, Ed Rose, Wayne Shortes. (CWPOA) Stan Eggink, Ken Trapp, Ava Thiesen, Susanna Odry, Ken Wood. Employee, Brian Curtis. A quorum was present on both Boards.

1. October 13, 2017 Minutes Approved.

2. Closed Session Agenda Approved as presented.

3. After reviewing payment history, the CMWC Board instructed Ken Wood to mail follow-up letters to three delinquent water company members during the week of February 12, 2018. Letters will include amount due and a reminder that their Water Company Membership could be terminated. Copies of the letters will be sent to the CMWC Directors and to the realtor for the Donovan estate.

4. Past and present office personnel matters were reviewed and discussed. Based on a suggestion by Ken Wood the CWPOA Board passed a resolution that will (1) immediately prohibit Ken from signing checks as long as he is working in an administrative position for the CWPOA & CMWC, (2) The CWPOA & CMWC will immediately investigate the possibility of outsourcing payroll functions for both corporations. Other outsourcing admin functions may be included, (3) Both Boards agreed to find someone, preferably a Cascadel resident, to train with Ken Wood as a back-up for the administrative duties, possible candidates discussed.

Meeting adjourned: 7:00PM.

Minutes prepared by Stan Eggink