



P.O. Box 321  
North Fork, CA 93643

PH 559-877-2635  
FAX 559-877-4024

www.cascadelinternet.com  
cascadelwoods@netptc.net

## MINUTES

### Cascadel Mutual Water Company, Board Meeting Friday, April 13, 2018

Meeting called to order at 3:00PM. Directors in attendance: (CMWC) Stan Eggink, Ken Trapp, Steve Johansen Proxy to Wayne Shortes, Ed Rose, Wayne Shortes. (CWPOA) Stan Eggink, Ken Trapp, Ava Thiesen, Susanna Odry. A quorum was present on both Boards.

Ken Wood, CMWC employee. Jenny Castle and Bill Powell, Property Owners.

1. February 9, 2018 minutes approved.
2. New Business (Closed Session) approved as presented.
3. President Stan Eggink informed everyone that the CMWC annual meeting will be held on the 4<sup>th</sup> Saturday in June, 06/23/18 at 10:00AM in the clubhouse. Nominations for board members will be sent out mid-May. Ballots will be mailed during the first week in June. The CMWC Board decided to keep the regular scheduled board meeting for June 8<sup>th</sup> on the calendar for now.
4. Ken Wood will file a property tax exemption request with the Madera County Tax Assessors Office for the recently acquired property, Lot #65. Ken also reported that he will need to contact a professional water leak detection company to assist the CMWC in the location of a suspected water leak on the west side of our system.
5. The CMWC will immediately investigate the possibility of outsourcing payroll and other admin functions for both corporations as well as a back-up Water Operator position. Notices will be placed in the May edition of "The Woods" newsletter. The CMWC & CWPOA agreed to the urgency to find someone, preferably a Cascadel resident, to train with Ken Wood as a back-up for the administrative and water operators duties.
6. The annual Consumer Confidence notices will be mailed out soon. They are due, officially, in June.
7. The CMWC will send notices to delinquent members reminding them that continued failure to bring their accounts current could result in a revocation of their membership.
8. The regular meeting was adjourned at 3:30PM. A Closed Session was convened at 3:35PM. The Closed Session was adjourned at 6:10PM. It was decided that a continuation of the Closed Session will be held on Saturday, April 14, 9:00AM at the clubhouse.

Meeting adjourned: 6:10 PM.

Minutes prepared by Stan Eggink



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CMWC Meeting of the Board  
April 14, 2018  
Cascadel Clubhouse 9:00 AM

Called to Order at 9:00 AM (Continuation from April 13, 2018, meeting)

Closed Session

Directors in attendance: (CMWC) Stan Eggink, Ken Trapp, Steve Johansen Proxy to Wayne Shortes, Ed Rose, Wayne Shortes. (CWPOA) Stan Eggink, Ava Thiesen, Susie Odry. A quorum was present on both Boards.  
Carol Eggink present to record notes and minutes.

Legal & personnel issues (past, present, future) were discussed regarding the possibility of the CMWC assuming road maintenance responsibility. As a result, both Boards agreed to send a letter to all property owners on the proposal to include road maintenance under the Water Company's services. Notice of a meeting date (to be determined) for discussion on this issue is to be included in the letter as well as a survey/ballot. Attorney (from the RWA) contact on the issue will be made by Wayne Shortes.

Adjourn Closed Session, 9:50AM, motion: (Shortes/Trapp), approved.

Reconvene regular meeting, 9:51AM

It was determined that the matter of the CMWC assuming road maintenance would a difficult and time consuming task. As a result the CMWC Board discussed the following motions: (a) temporally extend directors terms until the revised annual meeting date should the original date need to be postponed. (b) to waive minimum notice time for special board meetings on this subject, (c) approve electronic or phone contact for the special meetings. Motion (Shortes/Rose) to approve (a) (b) (c).  
Unanimously approved.

Two part-time employment opportunities were developed for placement in the May 1, 2018 newsletter

Meeting adjourned, 10:12AM, Motion (Shortes/Trapp) Approved.

This portion of the minutes by Carol Eggink