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**DRAFT MINUTES**  
**Regular Meeting of the Board**  
**Friday April 12, 2019 4:00PM**  
**CDC Conference Room**

**Call to Order** - Meeting called to order at 4:05PM

**Quorum of Directors** – Stan Eggink, Ed Rose, Wayne Shortes and Steve Johansen present. Ken Trapp arrived approximately 10 minutes later. Members of the CWPOA Board were also present per request of the President for reviewing of the website.

**Approval of Agenda** – Motion – Wayne Shortes / Second Ed Rose – No Objections

**Approve Minutes of 2-22-2019** – Typo on page three. Corrected the typo. Motion to approve minutes as corrected by Wayne / Second Steve Johansen. No objections.

**REPORTS:**

**President** - Stan Eggink handed out the AB 54 training certificate required of all water company directors. The website was presented to the CMWC and CWPOA Board of Directors and the members present by Carol Eggink. The site appears to have been received well for the first phase. Several ideas were discussed for implementing into the second phase of the site such as:

- Contacting of Realtors to make them aware of the site for prospective buyers.
- Connecting to our Facebook page
- See if the links on our site will link to us for more activity and ranking
- Paperless billing
- Electronic payments (discounts for use of electronic vs paper)

Gallery pages

The password to the site was given to both Boards' so they could review the site in depth for corrections and functionality on Smart Phones.

**Treasurer** – Steve Johansen presented the Profit & Loss and Balance Sheets covering May 2018 through March 2019 and were reviewed by the Board. Since interest rates are higher now than in the past two years, it makes sense to put the cash on hand into a portfolio of laddered CD's. The varying maturity dates will ensure monies are always available to meet our needs. If not needed, the money can be automatically reinvested once again in a laddered fashion. A motion to accept the financial reports by Wayne Shortes / Second by Ken Trapp.

**Water Operator** - Brian Curtis reported nothing outstanding to report. The system went off the Spring in October and usage remains normal for the time of year. Several trees are down and blocking access to the water company facilities and must be removed. Surveyors were out to mark the property lines of the water company facilities.



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The property lines were then reviewed for standing dead hazard trees in the areas of the new fencing surrounding the water company facilities. There were no hazards trees present on these lines.

**Road Committee** – Ed Rose reports his gratitude for Simon Elman making his report at the last meeting of the Board. Ed stated he and Stan Eggink met with the USFS at their office (2-8-2019) and again on Autumn Ridge (3-5-2019). The USFS seems to be open to assist us in making repairs and looking into the cause of the damage inflicted by the Mission fire and subsequent flooding. It has been a few weeks and no solution has been presented as of this date.

Ed presented a financial update on the road projects. The weir has sustained heavy damage from equipment crossings, weather and age. Ed has been in contact with Jeremy Fairchild of Madera County on the possible solutions to repair or replace the weir. The job will be put up for bid and the contractors will have the responsibility to acquire the proper permits, if needed from Fish & Wildlife and or the county.

Ed presented the scope of projects his committee have identified and projected the costs for these jobs. The year to date expenses on road repairs equals \$ 18,628.

Discussion took place on getting the bridge rated for weight limit signage.

The Road Committee is looking for volunteers to help fill pot holes on Friday, April 26. Everyone is to meet at the clubhouse at 9AM. Work should be complete by 1PM. Ed graciously offered Judy's fine cooking to all who attend after the job is finished for the day. A request with RSVP for the work day will be sent out to members of the community.

**Firewise Brigade/Committee** – Carol Eggink reported the Brigade has a workday scheduled for Saturday April 13 to complete the flushing and clean up of the hydrants in the subdivision.

The Firewise annual Wildfire preparedness and educational BBQ will be held Saturday May 4 on the grounds of the clubhouse.

Brian reported Simon Elman discovered several sections of 1" hose in the old bath houses. Simon and Brian tested the hoses for leaks and all proved to be in good condition. Nozzles for these hoses and reducers from 1 ½ " to 1" hose were purchased by the Firewise committee in order to make use of all the lightweight hoses. The hoses have been dispersed equally into all the fire boxes. More reducers and nozzles will be purchased in the coming weeks. There are a few benefits to using the 1" hose over the 1 ½" hose. One is the 1" hose can be cramped off without use of a clamp. Another is the weight of the hose is far easier to handle by the current Brigade members.



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**Communications** – Stan Eggink reported the bank cards with the approved signatures for Yosemite Bank had to be redone. The Directors will sign the cards today.

Stan introduced Joyce Burns as the office person for the Water Company and the CWPOA. Due to family issues, Kitty Williams had to step down from her office position. We welcome Joyce to our offices and community.

Joyce reports the Federal tax returns were sent in on time and the Feds reported the paperwork seems to have been misplaced, but they did get the check. Copies of the original documents will be sent out to the Federal agency.

**Unfinished Business:**

**Well #3 Air Gap Status** – No change in this issue since the last meeting. The County is aware and working with us.

**USDA Storage Tank Grant** – The grant application environmental document has been completed and sent to USDA. They have reviewed it and we are responding to their comments.

**SRF Test Well Grant** – No change. Waiting on them.

**Award Fencing Contract** – The areas of all water company facilities have been surveyed. The bids being considered include: Industrial gauge chain link fencing, green slats and razor wire. The Board discussed the proposals and decided to award the job to Company B (Harlow Fence Company). A motion to approve Company B by Ken Trapp / Second by Steve Johansen. No objections.

**New Business:**

**Open** - Brian reports he is having some health issues and will be on no duty to light duty as of today and until the first week of May. He and Cindy will be going on a cruise at the end of May.

**Adjourn Regular Meeting** - Motion to adjourn by Wayne Shortes / Second by Steve Johansen.  
Meeting adjourned at 5:50PM.

**Convene Closed Session –**

Bank certificates signed.

**Delinquent accounts/ Attorney recommendations** – The Board discussed actions to take regarding past due accounts. The Board will forward information to our legal firm.

**Adjourn Closed Session** - Motion to adjourn by Wayne/ Second by Steve Johansen.  
Meeting adjourned at 7:05PM.

**Reconvene Regular Meeting** - Regular Meeting reconvened at 7:05 PM

**Adjourn Regular Meeting** - Meeting adjourned at 7:06PM.  
Motion by Ken Trapp / Second by Steve Johansen