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MINUTES

**Cascadel Mutual Water Company
Board of Directors Meeting
Friday, June 9, 2023, 3:00PM
Location: CDC (Old Log Mill Site)**

- 1. Call to Order** – 3:03 PM
- 2. Verify Quorum of Directors** – All Directors are present
- 3. Approve Agenda** – Motion to approve June 9, 2023 agenda as written by Ed Rose, seconded by Ken Trapp. No objections, motion passed.
- 4. Approve Minutes of the CMWC Board Meeting for April 14, 2023** – Motion to approve April 14, 2023 Minutes as written by Steve Johansen, seconded by Ed Rose. No objections, motion passed.
- 5. Reports:**
 - a. President**

Stan Eggink recapped the year – We changed our water master to a new company, due to the downsizing of clients by the previous water master.

We are utilizing a new contractor for our roads and other major repairs.

The shed at one of the water facilities was repaired and updated.

The bridge was weight tested with 10 tons with no sway or bow to the bridge.

We repaired two major water leaks in the system.

This Board has only two Directors who are full time residents; however the Directors are in constant communications via email. Voting is sometimes done via email. Those emails are kept at the office as proof of the vote. This action keeps the business running more efficiently.

We are putting together our annual Firewise BBQ for the community. Resident and Supervisor, Bobby Macauley has opened the clubhouse for use of the bathroom for the event. There was discussion on possibility of destruction if the clubhouse is left open. Michael Delaney will contact Bobby to see if we can get the key.

Michael Delaney attended the required AB54 meeting. All Water Company Directors must take this class.

b. Treasurer (Busy Bee Accounting)

With the repairs of the bridge and roads due to the heavy rains and snow this year, the funds in the road account are low. The Treasurers reports and financials were handed out for review by the Directors. A motion to accept the Treasurers Reports as written was made by Steve Johansen and seconded by Ken Trapp. No objections, motion passed.

c. Water Operator

Central Cal Water Works will be introducing the Spring into the system as soon as the turbidity reduces. And chlorine will be added as required by law.

One of the pressure release valves needs repair. All other pressure release valves will undergo the normal preventative maintenance review at this time.

d. Firewise

We are preparing for the annual Firewise BBQ. Resident and Cal Fire Chief, Frank Bigalow will be speaking on ways to make your home more fire resistant and other subjects. We will be offering the Cascadel Woods T-Shirts for a donation of \$20 or more. We will have the Reflective street number sign order forms available as well as info on Sierra Ambulance membership and the Madera MC Alert sign up flyer.

We will provide the National Fire Protection Association Certificates (NFPA) for residents to send in to their Home insurance providers for a 10% discount on the annual rates.

An inventory was done on the fire boxes and we are missing several items in most of the boxes. We will put in a request to purchase these items so each box has the necessary tools to hook a hose up to the hydrant.

Weedeating is coming along throughout the subdivision. We hope to hire the Cal Fire crews as soon as they are available to weedeat overgrown areas, reduce the overgrowth, and clean up the fallen trees.

e. Road Committee

The renewal application for the Road Encroachment Permit has been dropped off in Madera. The fee was \$298. We have five bags left of asphalt patch.

f. Communications

The Welcome Kit is almost complete. I would like to create a new committee to personally welcome each new resident to Cascadel Woods and present them with the kit as a referral. Maybe we could have a welcome breakfast for new residents. It would be nice to pass out this kit to local real estate companies.

I would like to see notices posted on the website for Road work, water notices, weather and other current issues affecting Cascadel Woods residents.

6. Old Business:

a. Bridge Repair Status

b. Status, FEMA storm damage reimbursement.

The office personnel is looking into the FEMA process.

7. New Business:

CSA-21 Work Plan with County

We complained regarding the high cost of the contractor being used to mow our CSA meadows. We were asked to provide a Work Plan for the maintenance of the CSA meadows by the CMWC Firewise Brigade. A work plan was sent to Supervisor Macauley for the maintenance of the CSA properties for the summer.

We will send information to Supervisor Macauley for a Purchase Order to repair the damage on the Clubhouse parking lot.

8. CLOSED SESSION

a. Status on past due accounts, if necessary.

9. RESUME REGULAR SESSION

10. Assign Action Items

Michael – Talk to Bobby regarding the clubhouse key

Stan to talk to Sage for a bid to repair the clubhouse parking lot

Stan will post the bridge weight limit signs

Ed and Ken will fill pot holes today after the meeting

11. Adjourn Meeting

Motion to adjourn this meeting at 5:13 pm made by Ken Trapp and seconded by Ed Rose. No objections, motion passed.