



Cascadel Mutual Water Company
P.O. Box 321
57839-F Road 225
North Fork, CA 93643
PH 559-877-2635
FAX 559-877-4024
www.cascadelinternet.com
info@cascadelmutual.com
f @Cascadel Woods Community

Minutes

Cascadel Mutual Water Company
Board of Directors Meeting
Friday, June 21, 2024 3:00PM
Location: CDC (Old Log Mill Site)

Meeting Called to order at 3:01 PM

A Quorum of Directors are present: Stan Eggink, Ed Rose, Steve Johansen, Ken Trapp, and Michael Delaney

The agenda was amended. Motion to approve as amended by Steve Johansen. 2nd by Ed Rose.

Minutes for April 12, 2024 were approved by the Directors.

General topics discussed during the meeting revolved around various aspects of managing and reporting of financial transactions which included a review and approval of the Fiscal Year Ending Financial Report, credit card management, delinquent accounts, customer inquiries, water system maintenance, water tank replacement status as well as insurance and risk management for the water company.

Reports:

President

Stan Eggink will make points of information throughout the meeting.

Treasurer

Savannah Donahue prepared and presented monthly financial reports for April, May, and the April 30, 2024 Fiscal Year End.

The change to Sierra Bookkeeping in November 2023 triggered an audit that included several months of expenses beginning with the weather damage of early 2023 through the end of that fiscal year, The audit revealed a number of improperly allocated storm repairs and general expenses totaling \$6,845.32 which were adjusted and approved with the acceptance of the Annual Financial Report.

After the review, the discussion focused on the proper allocation of funds in the future for expenses between the water company and road maintenance. The allocation and/or sharing

of overlapping expenses between water and roads such as rent, office supplies, utilities, and bookkeeping services were highlighted. It was determined that the company debit card would be replaced with a company credit card thereby permitting the timely identification and proper allocation of expenses each month. It was further decided that all overlapping expenses would be allocated on a ratio of revenue generated by the water operations (75%) and road maintenance (25%). Non overlapping expenses will be charged 100% to the entity generating the expense.

A motion to approve the annual financial report as adjusted for submitting to the CPA to prepare the federal income tax filing was made by Steve Johansen, 2nd by Ed Rose.

Water (County Inspection, New tank update, Wells 1 & 1A, Chlorinator Replacement)

We had our annual inspection by Madera County Department of Environmental Health on June 7, 2024. This included all wells and water storage facilities. The results were favorable and will be followed up with an official department report.

Documents were submitted by our water tank replacement engineering contractor to the USDA for approval and to update and finalize the bud process. The stack of documents measured 1¼ inches.

The chlorinator malfunctioned and was replaced at a cost of \$4,229.63.

The Directors discussed the future of the non-utilized wells#1 & 1a on capping them off permanently or return them to service. There will be a cost and feasibility study to determine the final decision.

Firewise

The annual Firewise Pot-Luck BBQ has been rescheduled to Saturday July 20th. We are currently rounding up guest speakers. The meeting will be on the clubhouse grounds.

We performed our annual weed and brush clearing from June 10 thru 14, for Road 233, Cascadel Heights and Peckinpah Acres this year with the assistance from our Cal Fire crews. Madera County brought up their chipper for one day to assist with the clearing of the brush.

Road Committee

The first of a three phase asphalt repair took place on May 29th with hot patch to fill the holes on Cascadel Drive. Continued repairs will be accomplished, with bids already approved, as soon as the contractor is available.

Communications

Michael Delaney continues to post vital information to the community on our Facebook page.

New Business

The Board approved the Fiscal Year End Financial Report for April 30, 2024, as modified to submit to the CPA for review and tax filing.

We are currently seeking a new insurance carrier for the water company. We received notice that our policy will not be renewed.

Our Annual Meeting and Elections date is scheduled for Saturday September 28th. Requests for Director Nominees will be mailed in mid August.

ACTION ITEMS

- a. Submit annual financial reports to CPA: Savannah**
- b. Replace CMWC debit card with a credit card: Stan/Savannah**
- c. Investigate cost to determine next steps with wells #1 & 1a: Stan**
- d. Contact Bobby Macauley regarding status of CSA-21: Michael**
- e. Contact past due accounts: Michael**

Motion to adjourn the meeting by Michael at 5:05PM. 2nd by Ken.